

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, February 8th 2018
25 Van Ness, 8th Floor Conference Room
3:00 – 5:00 pm

Draft Agenda

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| 1. Introductions | Group 3:00 |
| 2. Review/Approve February 8th 2018 DRAFT Agenda – VOTE | Group 3:03 |
| 3. Review/Approve January 11th 2018 DRAFT Minutes – VOTE | Group 3:05 |
| 4. Announcements | Group 3:07 |
| 5. Public Comment | Group 3:10 |
| 6. Co-Chair Election – VOTE | Group 3:15 |

The Committee will vote on Co-Chairs for 2018.

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| 7. Demographic Information Update | Council Staff 3:15 |
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The Committee will review the monthly demographic report.

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| 8. Council Member Attendance Report/ Council Applicants – VOTE | Group 3:20 |
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- Notice of Attendance to be sent:
 - Orin Allen
 - Stacia Scherich
- Notice of Attendance sent:
- Letters of Probation to be sent:
- Letters of Probation sent:
- Review Renewals:
- Request for Leave of Absence:
- Current Leave(s) of Absence:
- Committee Assignments:
- Resignations/Thank You for Service to the Council:

- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application:
- Interview/Discuss Prospective Applicant:
- Mentor Program

9. Policy & Procedure Review – VOTE

Group 4:30

The Committee will review the government co-chair policy.

10. Next Meeting Date & Agenda Items – VOTE

Group 4:55

The next Membership Committee meeting is tentatively scheduled for Thursday, March 8th 2018 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

Parking Lot:

11. Adjournment

Group 5:00

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

***TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS,
IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.***

HIV Community Planning Council

Administrative Office:

730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health

Community Health, Equity & Promotion

HIV Health Services

25 Van Ness Avenue, San Francisco, CA 94102

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Agendas are available at www.sfhivplanningcouncil.org

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.